

**Minutes of the proceedings of the 67<sup>th</sup> Annual General Meeting of Shellac and Forest Products Export Promotion Council (SHEFEXIL) held on Wednesday, the 23rd Dec., , 2024 at 12.30 through Video Conference (VC).**

**Members Present :**

DR. LAL HINGORANI CHAIRMAN, SHEFEXIL	In the Chair
SHRI VARUN SINGH DIRECTOR TO THE GOVT. OF INDIA, DEPTT. OF COMMERCE, EP(CAP) DIV., MINISTRY OF COMMERCE & INDUSTRY	Govt. Nominee
SHRI ANUP KUMAR AGARWALA VICE CHAIRMAN, SHEFEXIL	In attendance
SHRI ASHVIN K. NAYAK COA MEMBER, SHEFEXIL	In attendance
SHRI DILIP KR. SARDA COA MEMBER, SHEFEXIL	In attendance
SHRI MITUL SHAH COA MEMBER, SHEFEXIL	In attendance
SHRI PK SHAW COA MEMBER, SHEFEXIL	In attendance
SHRI HEMANT SARAF COA MEMBER, SHEFEXIL	In attendance

CO. NAME	USER NAME	EMAIL	JOIN TIME	LEAVE TIME
ENCORE NATURAL POLYMERS PVT. LTD.	MS. NANDINI S. MERCHANT	<a href="mailto:nmerchant@encorenaturalpolymers.com">nmerchant@encorenaturalpolymers.com</a>	Dec. 23, 2023 12:29	Dec. 23, 2023 13:01
P.S.S.KRISHNAMURTHI EXPORTS (P) LTD	MRS VELIA K RAJA	<a href="mailto:veilakraja@gmail.com">veilakraja@gmail.com</a>	Dec. 23, 2023 12:29	Dec. 23, 2023 13:01
K.PATEL PHYTO EXTRACTIONS PVT LTD.	SHRI HITESH PATEL	<a href="mailto:hitesh@phytoextractskp.com">hitesh@phytoextractskp.com</a> Internal	Dec. 23, 2023 12:29	Dec. 23, 2023 13:01

Dr Asim Kumar Chattopadhyay  
Practising Company Secretary  
Scrutinizer for 66<sup>th</sup> Annual General Meeting of SHEFEXIL

By Appointment

CA Siddharta Patodi  
M/s. R.K. PATODI & CO.  
Statutory Auditor

By Appointment

Dr. Debjani Roy  
ED, SHEFEXIL

In attendance

Dr. Lal Hingorani, Chairman, SHEFEXIL took the Chair.

The quorum being present, the Chairman declared the meeting open.

In his welcome address, the Chairman welcomed all the Members at the 67<sup>th</sup> Annual General Meeting of the Council and urged the Members to take the Shellac and Forest Products Export Promotion Council forward in its quest for excellence and take our forest and allied products exports to new heights in the coming months and then proceeded to business.

The Notice of the 67<sup>th</sup> Annual General Meeting dated 30<sup>th</sup> Sept. , 2024 convening the meeting was taken as read with the consent of the Members.

Thereafter, the Chairman moved the following business.

**1. Confirmation of the Minutes of the 66<sup>th</sup> Annual General Meeting of the Council held on 27<sup>th</sup> September, 2023.**

The Chairman informed that after circulation of the Minutes of the meeting held on 27<sup>th</sup> September, 2023, no comments and/or objections have been received from the members.

**(i) Voted in favour of the Resolution:**

Number of Ordinary Members Voted	Number of Valid votes cast by them	% of total number of valid votes cast
12	12	100%

**(ii) Voted Against the Resolution:**

Number of Ordinary Members Voted	Number of Valid votes cast by them	% of total number of valid votes cast
NIL	NIL	NIL

**(iii) Invalid Votes :**

Number of Ordinary Members whose votes were declared invalid	Number of invalid votes cast by them
NIL	NIL

The minutes of the 66<sup>th</sup> Annual General Meeting was confirmed.

Internal

**2. To receive, consider and adopt the Annual Accounts of the Council for the financial year ended 31<sup>st</sup> March, 2024, the Balance Sheet as at that date and the Report of the Committee of Administration and Auditors Report thereon.**

The Audit Report was read out.

(i) Voted in Favour of the Resolution :

Number of Ordinary Members Voted	Number of Valid votes cast by them	% of total number of valid votes cast
12	12	100%

(ii) Voted Against the Resolution :

Number of Ordinary Members Voted	Number of Valid votes cast by them	% of total number of valid votes cast
NIL	NIL	NIL

(iii) Invalid votes

Number of Ordinary Members whose votes were declared invalid	Number of invalid votes cast by them
NIL	NIL

**3. To receive, consider and adopt the Annual Report on the activities of the Committee for the year ended on 31<sup>st</sup> March, 2024.**

(i) Voted in Favour of the Resolution :

Number of Ordinary Members Voted	Number of Valid votes cast by them	% of total number of valid votes cast
12	12	100%

(ii) Voted Against the Resolution

Number of Ordinary Members Voted	Number of Valid votes cast by them	% of total number of valid votes cast
NIL	NIL	NIL

(iii) Invalid votes

Number of Ordinary Members whose votes were declared invalid	Number of invalid votes cast by them
NIL	NIL

**4. To place on record the names of the Members of the Committee of Administration of the Council pursuant to the election whose result will be declared by the Scrutinizer on 7th December, 2024.**

The Chairman read out the names of the following members of the Committee of Administration of the Council pursuant to the Election result declared on 29<sup>th</sup> Nov., 2024.

- **Vegetable Saps & Extracts Industry**

1.	M/s. K.PATEL PHYTO EXTRACTIONS PVT LTD.	SHRI HITESH PATEL, DIRECTOR
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- **Herbs Industry**

1.	M/s. P.S.S. KRISHNAMURTHI EXPORTS (P) LTD	MRS. VELIA K RAJA, DIRECTOR
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- **Fixed Veg. Oil Cakes & Others Industry**

1.	M/s. ENCORE NATURAL POLYMERS PVT. LTD.	MS. NANDINI S. MERCHANT, DIRECTOR
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(i) Voted in **Favour** of the Resolution

Number of Eligible Members Voted	Number of Valid votes cast by them	% of total number of valid votes cast
12	12	100%

(ii) Voted **against** the Resolution

Number of Eligible Members Voted	Number of Valid votes cast by them	% of total number of valid votes cast
NIL	NIL	NIL

(iii) **Invalid** votes

Number of Eligible Members whose votes were declared invalid	Number of invalid votes cast by them
NIL	NIL

**5. To consider appointment of M/s RK Patodi & Co., Chartered Accountants (Firm Regn. No. 305091E), as Statutory Auditors of the Council, to hold office from the conclusion of this Annual General Meeting until the conclusion of the 68th Annual General Meeting of the Council and to fix their remuneration.**

(i) Voted in favour of the resolution :

Number of Ordinary Members Voted	Number of valid votes cast by them	% of total no. of valid votes
12	12	100%

(ii) Voted Against the Resolution :

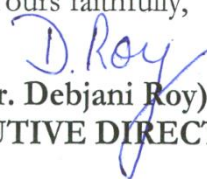
Number of Ordinary Members Voted	Number of valid votes cast by them	% of total no. of valid votes
NIL	NIL	NIL

(iii) Invalid Votes :

Number of Ordinary Members whose votes were declared invalid	Number of invalid votes cast by them
NIL	NIL

There being no other business to transact the meeting ended with vote of thanks to the chair.

BY ORDDER OF THE COMMITTEE OF ADMINISTRATION

Yours faithfully,  
  
 (Dr. Debjani Roy)  
 EXECUTIVE DIRECTOR